



Emergency Preparedness and Contingency Planning

Overview

The Emergency Preparedness and Contingency Planning course has been designed to provide a set of guidelines for emergency preparedness and contingency planning for airport operators.

The course provides guidance on current industry best practices within the framework of the Aerodrome Emergency Plan (AEP).

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The course will assist airport operators produce more appropriate emergency plans that take into account a wide range of possible events and enable your airport to cope with a crisis and return to normal operations as soon as possible making full use of business continuity planning.

Objectives

On completion of this course participants will be able to:

- Describe the roles and requirements of legal bodies and organizations involved in Emergency Preparedness and Contingency Planning
- Describe the key elements of the Aerodrome Emergency Plan (AEP)
- Describe business continuity management approach and methodology
- List the various resources that need to be considered in an AEP
- Explain entities involved in emergency planning
- Describe the various stakeholders involved in emergency preparedness and emergency response
- Describe initiatives and agencies to be considered in an emergency response
- Describe the coordination and interfacing of Emergency Response Plans between various organizations
- Explain the training expectations relating to the development and application of an AEP
- Explain the importance of testing to update and improve the AEP on a continuous basis
- Explain the importance of AEP documentation



Course Content

This course is organised into the following sections:

1.
 1. Welcome
 2. Overview
 3. Legal Roles and Requirements
 4. Introduction to Business Continuity
 5. Emergency Planning Phase
 6. Emergency Response
 7. Coordination for Interfacing Emergency Response Plans
 8. Training
 9. Exercises and Testing
 10. Documentation
 11. Assessment